

## ACTIVITY 3: JOB MAP FEATURES

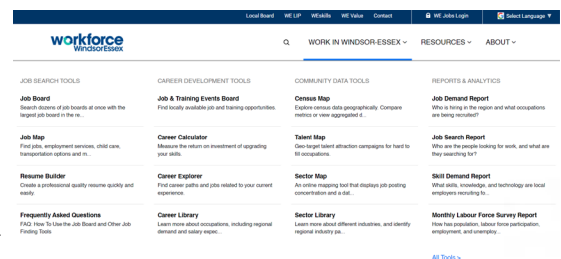
LEVEL: 1

GOAL: TO USE THE BASIC FUNCTIONS OF THE JOBS MAP PAGE.

1. Open up the web browser on the computer. Type in or copy and paste this address:

<https://www.workforcewindsor-essex.com/>

2. Find “Job Map” under Job Search Tools under the Work in Windsor-Essex menu. **Write what happens when you click this button.**



3. Many towns and cities show on the map. **List 5 of them here.**

- A
1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_

B **WHAT IS THE NAME OF THE CITY OR TOWN WHERE YOU LIVE?**

\_\_\_\_\_

C **CAN YOU SEE IT ON THIS MAP?**

\_\_\_\_\_

4. Use the mouse to move your cursor anywhere on the map that doesn't have a circle. Click and hold the left mouse button down. Now move the mouse around.

A **What happens?**

\_\_\_\_\_

You will also see lakes on this map. Use the mouse to move around the map. Find out the name of one of the lakes.

B **Write it here.**

\_\_\_\_\_

5.

+

–

A

Find the + and – symbols near the top right corner of the map. Click the – symbol.  
**What happens?**

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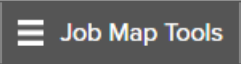
B

Click the + symbol. Now click it again.  
**What happens?**

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6.

You will see a grey bar across the top of the map.  
Find the words “Job Map Tools” on the left side of that bar.  
Click on these words.



A

**Write what happens below.**

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Click the words “Job Map Tools” in the grey bar across the top of the map again.

B

**Write what happens below.**

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7.

Find the words “All Tools” on the grey bar across the top of the map.  
Click on it. A drop-down menu will appear.  
What are 3 of the other tools or reports that show up in the drop-down menu?



**List them here:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_