

ACTIVITY 13: EXPLORING NATIONAL OCCUPATIONAL CLASSIFICATION (NOC) CODES

GOAL: TO USE THE WORKTRENDS.CA WEBSITE AND TWO GOVERNMENT OF CANADA WEBSITES. YOU WILL EXPLORE NATIONAL OCCUPATIONAL CLASSIFICATION (NOC) CODES AND LEARN WHAT THEY MEAN.

1. Open up the web browser on the computer.
Type in or copy and paste this address: www.worktrends.ca

2. Look for the pale blue bar in the middle of the page. You will see the words “Work trends and labour market information for: Job Seekers, Employers/HR Professionals, Educators/Career Counsellors, Students”

Work trends and labour market information for



Job Seekers



Employers/HR Professionals



Educators/Career Counsellors



Students

Click the words “Job Seekers”. You will see a new page with helpful information for people looking for work in this region.

Read the 5 steps this page suggests “to set you off in your job search efforts”.

A Fill in the blanks below.

1. Identify your _____
2. Identify the _____ attached to the NOC Codes applicable to you
3. Determine if you have the required _____ stated under the NOC code
4. Do a targeted search for jobs either based on your _____ or _____
5. Perform a targeted search based on _____

B What do the letters in NOC stand for?

C Look at the second recommendation.
How many job titles might each NOC Code have?

3.

Find the blue words “NOC Code” in the first recommendation. Click them.

A

What happens?

This page explains that NOC codes are broken into 5 skill types.

B

Write them below.

Management jobs are Skill Type _____

Professional jobs that usually ask for a university degree are Skill Type _____

Technical jobs and skilled trades that usually ask for a college diploma or training as an apprentice are Skill Type _____

Intermediate jobs that usually ask for a high school diploma and/or job-specific training are Skill Type _____

Labour jobs with on-the-job training are Skill Type _____

C

What Skill type would each of the following jobs be?

Food and beverage servers _____

Chefs _____

Plumbers _____

Long-haul truck drivers _____

Architects _____

Restaurant managers _____

Oil field workers _____

4.

Look further down the NOC Code website.

You will see the heading “Find your job title, code and skill type”.

Find your job title, code and skill type

Use this table to find the NOC information that best matches your jobs:

You will see a search field with the words “Filter Items”.

Filter items

Look next to it. You will see how many NOC codes are showing on the page right now.

You will also see how many there are in total.

A

Write those numbers below.

Showing ___ to ___ of _____ entries.

Type the word “musician” in the “Filter Items” search field.

The number of entries will change.

B

What does the page show now?

Showing ___ to ___ of _____ entries.

C Write the results for this search in the chart below:

NOC	JOB TITLE	SKILL LEVEL OR TYPE

Change the word “musician” in the “Filter Items” search field to the word “veterinarian”.
The number of entries will change again.

D What does the page show now?

Showing ___ to ___ of _____ entries.

E Write the results for this search in the chart below:

NOC	JOB TITLE	SKILL LEVEL OR TYPE

Change the word “veterinarian” in the “Filter Items” search field to the words “security guard”.
The number of entries will change again.

F What does the page show now?

Showing ___ to ___ of _____ entries.

G Write the results for this search in the chart below:

NOC	JOB TITLE	SKILL LEVEL OR TYPE

5.

Look below the search results.
You will see a link to go to the search page of the NOC website.

A Click the link. **What happens?**

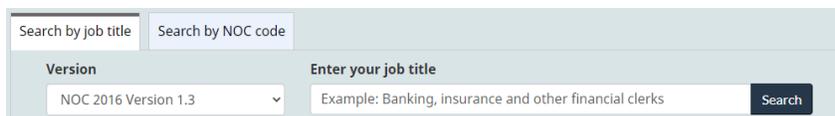
If you couldn't find your NOC in the above table
Go to the [search page](#) of the NOC website, and do the following:

There are two ways you can search on this page.

B What are they?

1. _____
2. _____
3. _____

Click “Search by job title”. Type the word “musician”. Then click the blue “search” button.



You will see the same two search results as when you searched for musicians on the last website. But this time there are 4 columns or sets of information.

C What is the title of each column?

1. _____
2. _____
3. _____
4. _____

Click the words “Matching Job Titles” or Unit group 5133 - Musicians and singers.

D What are 3 of the job titles you see?

1. _____
2. _____
3. _____



Click the words “5133 - Musicians and singers” in the Unit group column.

You will see a new page with information about this type of job.

Look on the right side of the page.



Under the heading “Breakdown Summary”

you will see information that explains what the numbers in this NOC Code mean.

E What is the “Broad occupational category” number? What does that number mean?

F What is the “Skill level” number? What does that number mean?

G What is the “Major group” number? What does that number mean?

H What is the “Minor group” number? What does that number mean?

I List 3 job titles suggested for occupation 5133 - Musicians and singers.

1. _____

2. _____

3. _____

J What main duties does this website say a musician has?

There are several things musicians and singers need for jobs.

K Fill in the blanks below.

- Musical training from a _____ or _____ or through private instruction is usually required.
- Members of orchestras and other professional classical musicians and singers usually require a _____ in music.
- Musical _____ and _____, as demonstrated during an _____, are important hiring criteria.
- Membership in a _____ or _____ related to the occupation or type of performance may be required.

6.

Look for the search fields at the top of this page. Click “Search by NOC code”. Then type the number 9461. Click the blue “search” button.

Search by job title Search by NOC code

Version: NOC 2016 Version 1.3 Enter a NOC code: Example: 1434 – Banking, insurance and other financial clerks Search

A Which occupation is part of this NOC Code?

Look at the “Breakdown Summary” on the right side of the page. You will see a summary that explains what the numbers in this NOC Code mean.

B What is the “Broad occupational category” number? What does that number mean?

C What is the “Skill level” number? What does that number mean?

D What is the “Major group” number? What does that number mean?

E What is the “Minor group” number? What does that number mean?

F What are 3 jobs related to this occupation?

1. _____

2. _____

3. _____

G Process control operators have several main tasks.

Fill in the blanks below.

- Operate multi-function process control machinery through control panels, _____ terminals or other control systems to _____, extract, mix, blend, _____ or otherwise process food products and to bag, box or otherwise _____ food products

- Operate multi-function process control machinery to grind, extract, mix, _____, distill, _____ or otherwise process alcoholic or non-alcoholic beverages and to _____, can or otherwise package beverages
- _____ gauges, computer printouts and video monitors to verify specified processing conditions and make _____ to process variables such as cooking times, _____ inputs, flow rates and temperature settings
- Maintain a _____ of production and other data.

H What does this site say is one thing process control and machine operators in the food and beverage processing industry need?

Look at the “additional information” section.

I Can people who work as machine operators move to other positions or jobs?

7.

Think of a job you would like to do.

A Write 3 job titles you think could be related to this kind of work.

1. _____

2. _____

3. _____

Go back to the top of the page. Click “search by job title”.

Then type in one of the job titles you wrote above. Click the blue “search” button.

B What search word(s) did you use? _____

C How many results did the website show you? _____

Look at the occupations listed in the column on the left-hand side under the heading “unit group”.

D Do any of them match the type of job you were looking for? Which one(s)?

Tip: You might have to revise or change your search until you find an occupation that is related.

Find the unit group that seems most like the job you are looking for. Click the words “Matching Job Titles”.

E What jobs do you see in the list?

Find the name of the unit group that is most like the job you are looking for. You will see a new page with information about this occupation. Look on the right side of the page. You will see a summary that explain what the numbers in this NOC Code mean.

F What is the “Broad occupational category” number? What does that number mean?

G What is the “Skill level” number? What does that number mean?

H Do you have the education you need for this type of job? Or would you still need to get them?

I have those requirements now I need to get them

I What education or skill would you need to get? _____

J What is the “Major group” number? What does that number mean?

K What is the “Minor group” number? What does that number mean?

L List 3 job titles this part of the website suggests for the occupation you chose.

M What is one main duty you would need to do in this occupation?

N What are two things you need to work in this type of job?

O Do you have those? Or do you need to get them?

I have those now

I need to get them