

WEJOBS PORTAL TUTORIAL: CONFIGURING & USING YOUR ACCOUNT

INTRODUCTION

Once your registration is completed, you will be taken to the WEjobs Portal landing page. From the WEjobs Portal landing page, you can access all the Job Finding and Career Development Tools including:

[Job Board](#) – Search dozens of job boards at once with the largest job board in the region.

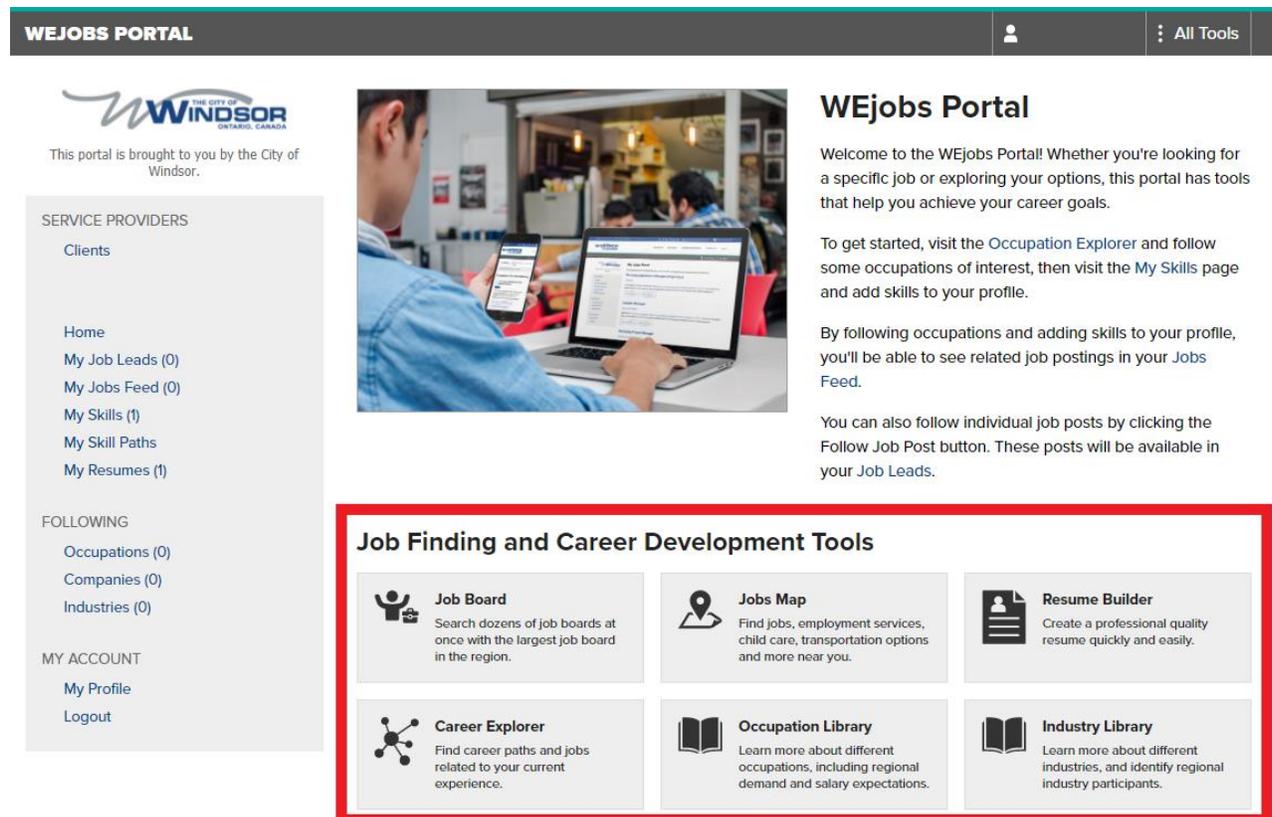
[Jobs Map](#) – Find jobs, employment services, child care, transportation options, and more near you.

[Resume Builder](#) – Create a professional quality resume quickly and easily.

[Career Explorer](#) – Find career paths and jobs related to your current experience.

[Occupation Library](#) – Learn about different occupations, including regional demand and salary expectations.

[Industry Library](#) – Learn more about different industries and identify regional industry participants.



The screenshot shows the WEjobs Portal interface. At the top, there is a navigation bar with 'WEJOBS PORTAL' on the left, a user profile icon in the center, and 'All Tools' on the right. Below the navigation bar, the page is divided into several sections. On the left, there is a sidebar menu with the following items: 'SERVICE PROVIDERS' (Clients), 'Home', 'My Job Leads (0)', 'My Jobs Feed (0)', 'My Skills (1)', 'My Skill Paths', 'My Resumes (1)', 'FOLLOWING' (Occupations (0), Companies (0), Industries (0)), and 'MY ACCOUNT' (My Profile, Logout). The main content area features a large image of a person using a laptop and smartphone. To the right of the image is a 'WEjobs Portal' welcome message and instructions. Below this, there is a 'Job Finding and Career Development Tools' section with six tool cards: 'Job Board', 'Jobs Map', 'Resume Builder', 'Career Explorer', 'Occupation Library', and 'Industry Library'. Each card includes an icon and a brief description of the tool's function.

UPDATING YOUR INFORMATION

If at any time you would like to update your information and data sharing preferences, click on [My Profile](#) found under “My Account” on the left side menu. Make sure to save any changes.

WEJOBS PORTAL
All Tools



This portal is brought to you by the City of Windsor.

SERVICE PROVIDERS

Clients

Home

My Job Leads (0)

My Jobs Feed (0)

My Skills (1)

My Skill Paths

My Resumes (1)

FOLLOWING

Occupations (0)

Companies (0)

Industries (0)

MY ACCOUNT

My Profile ➔

Logout

WEjobs Portal

Welcome to the WEjobs Portal! Whether you're looking for a specific job or exploring your options, this portal has tools that help you achieve your career goals.

To get started, visit the Occupation Explorer and follow some occupations of interest, then visit the My Skills page and add skills to your profile.

By following occupations and adding skills to your profile, you'll be able to see related job postings in your Jobs Feed.

You can also follow individual job posts by clicking the Follow Job Post button. These posts will be available in your Job Leads.

Job Finding and Career Development Tools

Job Board

Search dozens of job boards at once with the largest job board in the region.

Jobs Map

Find jobs, employment services, child care, transportation options and more near you.

Resume Builder

Create a professional quality resume quickly and easily.

Career Explorer

Find career paths and jobs related to your current experience.

Occupation Library

Learn more about different occupations, including regional demand and salary expectations.

Industry Library

Learn more about different industries, and identify regional industry participants.

Jane Smith
All Tools



This portal is brought to you by the City of Windsor.

JANE SMITH

Home

My Job Leads (0)

My Jobs Feed (0)

My Skills (0)

My Resumes (0)

FOLLOWING

Occupations (0)

Companies (0)

Industries (0)

MY ACCOUNT

My Profile

Logout

My Profile

FIRST NAME:

LAST NAME:

EMAIL ADDRESS:

PHONE:

AGE

GENDER

CURRENT EMPLOYMENT STATUS

YOUR CURRENT OCCUPATION(S):

YOUR TARGET OCCUPATION(S):

Data Sharing Preferences

Checking the box(es) below will allow the following organizations to access your WEjobs Portal profile.

City of Windsor

By checking this box, you authorize Workforce WindsorEssex (legally Workforce Development Board Windsor-Essex) to exchange any information provided by you with the Corporation of the City of Windsor, including the Social Services Department and/or Employment & Training Services, so that they may contact you directly for the purposes of securing future employment and training opportunities.

USING YOUR ACCOUNT

Once your account has been set up and configured, it's time to see all the helpful features in action. Here, you will find your personalized job leads. Through this tutorial, you will learn how to:

- Build a Custom Jobs Feed
- Add and Configure My Skills
- Find a Job You Have the Skills For

BUILD A CUSTOM JOBS FEED

To build your own custom Job Feed, first you need to follow occupations, companies, and sectors. This will automatically find jobs you would be interested in and fill your customized job board (via the My Jobs Feed link).

In the left side menu, you'll see a [My Job Leads](#) option. This is where you can add job postings as you browse the [Job Board](#).

WEJOBS PORTAL Jane All Tools

My Job Leads

JANE

- Home
- My Job Leads (11)**
- My Jobs Feed (238)
- My Skills (66)
- My Skill Paths
- My Resumes (2)

FOLLOWING

- Occupations (3)
- Companies (4)
- Industries (2)

MY ACCOUNT

- My Profile
- Logout

• Hmr Clerk – Part Time, Day

Loblaw Companies Limited Following

★ This job is in demand.

2021-09-13 · Part Time · Permanent · Store shelf stockers, clerks and order fillers Following · Referred applicants should not apply directly to this role. All referred applicants must first be submitted through Workday by a...

[Go to Job Post](#) [Unfollow Job Post](#) [View Skill Breakdown](#)

• Customer Service Representative

Dairy Queen Kingsville

100% Skills Match ★ This job is in demand.

2021-09-12 · Part Time · Permanent · Retail salespersons Following · Join our awesome team as we serve Kingsville and our surrounding communities with ice-cream, cakes, and hot food. Weekend availability...

[Go to Job Post](#) [Unfollow Job Post](#) [View Skill Breakdown](#)

When you find a job post on the Job Board that you are interested in, click the “Follow Job Post” button. This will add the job post to My Job Leads. If you no longer wish to follow that job post, click the “Unfollow Job Post” button. As long as the job post is active, meaning it is not expired or the deadline has passed, this will be saved in your My Job Leads.

Search Jobs by Keyword...

- All Occupational Categories
- All Job Types
- All Skill Levels
- All Durations
- Anywhere in Region
- All Tags
- All Languages
- Sort By Newest First
- Show 25 Posts Per Page

Search Now Clear

Found 317 job posts of 2560 total.

Experienced Supervisor

Dairy Queen Kingsville

This job is in demand.

2021-09-13 · Full Time · Permanent · Food service supervisors · Kingsville Dairy Queen is seeking an experienced candidate to complete our amazing team. Must be available nights and weekends. Professional

Go to Job Post Follow Job Post

Hmr Clerk – Part Time, Day

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2021-09-13 · Part Time · Permanent · Store shelf stockers, clerks and order fillers · Referred applicants should not apply directly to this role. All referred applicants must first be submitted through Workday by a

Go to Job Post Unfollow Job Post

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Go to Job Post Unfollow Job Post

FOLLOWING COMPANIES

Users can also follow specific companies. For example, if you're interested in working at Dairy Queen Kingsville, you can click on the company name and click the "Follow Company" button. The My Jobs Feed option will display all the active job postings from the companies you follow.

Search Jobs by Keyword... Q

- All Occupational Categories
- All Job Types
- All Skill Levels
- All Durations
- Anywhere in Region
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This job is in demand.

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Go to Job Post Unfollow Job Post

COMPANY DETAILS

- About Dairy Queen Kingsville
- Active Job Posts
- Expired Job Posts
- Job Posting Activity

TRAINING & EDUCATION

The following company is not affiliated with Workforce WindsorEssex.

Dairy Queen Kingsville

52 ROAD 2 EAST, Kingsville, ON, N9Y 2Z9

Follow Company

Industry: Limited-service eating places



This portal is brought to you by the City of Windsor.

- JANE
- Home
 - My Job Leads (11)
 - My Jobs Feed (239)
 - My Skills (66)
 - My Skill Paths
 - My Resumes (2)
- FOLLOWING
- Occupations (3)
 - Companies (5)
 - Industries (2)
- MY ACCOUNT
- My Profile
 - Logout

Companies You Are Following

> Canadian Tire	2 Jobs	✓
> The Children's Place		✓
> Loblaw Companies Limited	39 Jobs	✓
> SmartCell Communications – TELUS Koodo	1 Job	✓
> Dairy Queen Kingsville	2 Jobs	✓

Explore Companies

The following companies may also be of interest to you based on the occupations, companies, and job posts you currently follow.

Search Companies

Below the Companies You Are Following is Explore Companies, which are companies that may be of interest to you based on the occupations, companies, and jobs you currently follow. Click the company name for more options about a company (such as links to Learn More, Browse Jobs, and Follow Company). You can also quickly add the company to the Companies You Are Following by clicking on the plus sign.

Explore Companies

The following companies may also be of interest to you based on the occupations, companies, and job posts you currently follow.

Search Companies

▼ **Tim Hortons (3472 Walker Road)** 1 Job +

[Learn More](#) [Browse 1 Job](#) [Follow Company](#)

FOLLOWING OCCUPATIONS

Similarly, you can follow occupations. For example, if you're looking for Accommodation Service Managers jobs, you can click on Accommodation Service Managers in the job description. From there, you can select the "Follow This Occupation" button.

CAREER LIBRARY Jane All Tools

ACCOMMODATION SERVICE MANAGERS

- About This Occupation
- Salary & Income Details
- Skills Library
- Education Programs (2)

CAREER OPPORTUNITIES

- Active Job Posts
- Regional Employers
- Training Workshops & Events
- Career Paths
- Skill Paths

REGIONAL EMPLOYMENT PARTICIPATION

- by Age Group
- by Industry
- by Employment Type
- by Gender
- by Class of Worker
- by Labour Force Status
- by Education Level

Career Library / Management occupations / Middle management occupations in retail and wholesale trade and customer services / Managers in food service and accommodation / Accommodation service managers

Accommodation service managers

National Occupation Code (NOC): **0632**

Accommodation service managers plan, organize, direct, control and evaluate the operations of an accommodation establishment or of a department within such an establishment. They are employed by hotels, motels, resorts, student residences and other accommodation establishments, or they may be self-employed.

[Follow This Occupation](#)

Job Duties for Accommodation service managers

- develop, implement and evaluate policies and procedures for the operation of the department or establishment
- prepare budgets and monitor revenues and expenses
- participate in the development of pricing and promotional strategies
- negotiate with suppliers for the provision of materials and supplies
- negotiate with clients for the use of facilities for conventions, banquets, receptions and other functions
- recruit and supervise staff, oversee training and set work schedules
- resolve customer complaints

Working Conditions for Accommodation service managers

Work generally takes place indoors, such as in hotels, resorts, and on-property convention facilities.

In Occupations, under the list of Occupations You Are Following, you will find a list of Suggested Occupations, based on the occupations you're following as well as the occupations listed in your profile. This is a helpful suggestion to expand job prospects.

On this page, you can click the arrow to expand the selection and learn more about the occupation as well as view open jobs. You can also click to “Follow This Occupation” to add it to your list of Occupations you follow in your profile. You will also see a number of how many job postings currently in each sector. These jobs will be automatically added to your Jobs Feed.

WEJOBS PORTAL Jane All Tools

Occupations You Are Following

- > 6421 - Retail salespersons 124 Jobs ✓
- > 6622 - Store shelf stockers, clerks and order fillers 40 Jobs ✓
- > 0621 - Retail and wholesale trade managers 45 Jobs ✓
- ▼ 0632 - Accommodation service managers 3 Jobs ✓
 - Accommodation service managers plan, organize, direct, control and evaluate the operations of an accommodation establishment or of a department within...
 - Learn More Browse 3 Jobs Unfollow

Explore Occupations

Enter a job title in the search box below to explore occupations.

Search...

- > 0632 - Accommodation service managers 3 Jobs ✓
- ▼ 6313 - Accommodation, travel, tourism and related services supervisors 0 Jobs +
 - Supervisors in this unit group supervise and co-ordinate the activities of hotel accommodation service clerks, casino workers, reservation clerks and...
 - Learn More Follow

FOLLOWING INDUSTRIES

Lastly, you can also follow industries. If you're interested in the Supermarkets and Other Grocery (Except Convenience) Stores industry, you can click on the industry name and click the “Follow This Industry” button. Just like with occupations, you can also [Browse All Industries](#). Job postings from the Industries you follow will automatically appear in your Jobs Feed.

SECTOR LIBRARY Jane All Tools

SUPERMARKETS AND OTHER GROCERY (EXCEPT CONVENIENCE) STORES

About This Industry
Regional Employers
Active Job Posts (61)

Sector Library / Retail trade / Food and beverage stores / Grocery stores / Supermarkets and other grocery (except convenience) stores / Supermarkets and other grocery (except convenience) stores

Supermarkets and other grocery (except convenience) stores

North American Industry Classification System code (NAICS): **445110**

This Canadian industry comprises establishments, known as supermarkets and grocery stores, primarily engaged in retailing a general line of food, such as canned, dry and frozen foods; fresh fruits and vegetables; fresh and prepared meats, fish, poultry, dairy products, baked products and snack foods.

Follow This Industry

You can also search for industries you are interested in by keyword.

WEJOBS PORTAL Jane All Tools

Industries You Are Following

- > 517310 · Wired and wireless telecommunications carriers (except satellite) 26 Jobs ✓
- > 453999 · All other miscellaneous store retailers (except beer and wine-making supplies stores) 30 Jobs ✓
- > 445110 · Supermarkets and other grocery (except convenience) stores 61 Jobs ✓

Explore Industries

Enter a sector title in the search box below to explore industries.

Search...

- > 914110 · Aboriginal public administration 0 Jobs +
- > 327910 · Abrasive product manufacturing 0 Jobs +

JANE

- Home
- My Job Leads (11)
- My Jobs Feed (253)
- My Skills (66)
- My Skill Paths
- My Resumes (2)

FOLLOWING

- Occupations (4)
- Companies (5)
- Industries (3)**

MY ACCOUNT

- My Profile
- Logout

MY JOBS FEED

By clicking on “My Jobs Feed”, your customized Job Board will be displayed, based on the jobs, industries, occupations, and companies you’ve followed. My Jobs Feed is updated as often as every hour.

WEJOBS PORTAL Jane All Tools

My Jobs Feed

The following jobs are available based on the industries, occupations and companies you are following:

- **Experienced Supervisor**
Dairy Queen Kingsville **Following**
★ This job is in demand.
2021-09-13 · Full Time · Permanent · Food service supervisors · Kingsville Dairy Queen is seeking an experienced candidate to complete our amazing team. Must be available nights and weekends. Professional
Go to Job Post Follow Job Post Not Interested
- **Hmr Clerk – Part Time, Day**
Loblaw Companies Limited **Following**
★ This job is in demand.
2021-09-13 · Part Time · Permanent · Store shelf stockers, clerks and order fillers **Following** · Referred applicants should not apply directly to this role. All referred applicants must first be submitted through Workday by a

JANE

- Home
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FOLLOWING

- Occupations (4)
- Companies (5)
- Industries (3)

MY ACCOUNT

- My Profile
- Logout

ADD AND CONFIGURE MY SKILLS

In the menu on the left, select “My Skills”. This is a list of knowledge, skills and tools and technologies that can be added to your collection by clicking the plus icon to the right of the skill name. You can remove a skill by clicking on the checkmark again. Skills that you add to your collection will help you identify job opportunities that overlap with your skills. The more skills added to your collection, the easier it is to discover opportunities you may not have considered.

WEJOBS PORTAL Jane All Tools

My Skills

Below are the knowledge, skills, tools and technologies that you have self-identified as having. You can remove one by clicking on the checkmark. Want to add more? Scroll down to the [You May Also Have These Skills](#) section below.

All Knowledge Skills Tools & Technologies

A	N
Active Listening	Negotiation Strategies
Assertiveness	Office App
Attention to Detail	On-The-Job Training
B	O
Branding	Onboarding
Business Administration	Operational Excellence
Business Savvy	Oral Communication
Business Sense	Organization
C	P
Cleanliness	People Management
Communications	Physical Inventory

After adding skills, refresh the page and scroll down. You will see a section under My Skills called “[You May Also Have These Skills](#)”, which suggests skills you may have based on the skills you’ve already added as well as your previous, current, and target occupations. You can also use the “Search for related Skill Tags” toolbar to search for skills manually.

You May Also Have These Skills

Please review the below list of knowledge, skills, tools and technologies for ones that you have by clicking on them. All of the 'checked' skills will be used to power a skills matching feature that will automatically compare your skillset against all of our job postings. Potential matches are highlighted in the [My Jobs Feed](#) and the [Job Board](#) tool by a skills badge like this one: **67% Skills Match**. Only job postings with a 50% or greater match will have a skills badge.

Search for related Skill Tags...

All Knowledge Skills Tools & Technologies

A	N
Accounting	Negotiation
Adaptability	Operations
Adapters	Operations Management
Advertising Sales	Order Fulfillment
Agriculture	Order Processing
Alarm Monitoring	Organizational Skills
Appraisals	

The skills you add will be used to power a skills-matching feature that will automatically compare your skillset against all of our job postings. Potential matches are highlighted in the My Jobs Feed and the Job Board tool by a skills badge with a percentage Skills Match. Only job postings with a 50% or greater match will have a skills badge.

Once you've added skills to your profile, you'll see a green button noting the percentage of skills match you have with specific job postings as you browse the Job Board and your My Jobs Feed (your own customized Job Board).

• Customer Service Representative

Dairy Queen Kingsville Following

100% Skills Match ★ This job is in demand.

2021-09-12 · Part Time · Permanent · Retail salespersons Following · Join our awesome team as we serve Kingsville and our surrounding communities with ice-cream, cakes, and hot food. Weekend availability

[Go to Job Post](#) [Unfollow Job Post](#) [Not Interested](#)

MY JOBS LEADS

This is the narrowed-down list of specific job postings you've selected to follow. If you are no longer interested and would like to put them back into your Jobs Feed but removed from My Job Leads, click "Unfollow Job Post".

WEJOBS PORTAL Jane All Tools

My Job Leads

• Hmr Clerk – Part Time, Day

Loblaw Companies Limited Following

★ This job is in demand.

2021-09-13 · Part Time · Permanent · Store shelf stockers, clerks and order fillers Following · Referred applicants should not apply directly to this role. All referred applicants must first be submitted through Workday by a...

[Go to Job Post](#) [Unfollow Job Post](#) [View Skill Breakdown](#)

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2021-09-12 · Part Time · Permanent · Retail salespersons Following · Join our awesome team as we serve Kingsville and our surrounding communities with ice-cream, cakes, and hot food. Weekend availability...

[Go to Job Post](#) [Unfollow Job Post](#) [View Skill Breakdown](#)

From here, you can select to Go to Job Post and apply to a job based on the instructions of that specific job posting.

FIND A JOB YOU HAVE THE SKILLS FOR

In searching the Job Board, you will now see various badges in some job postings, such as a Skills Match badge (indicating a percentage of how much your skills relate to that occupation), This job is in demand (indicating the job is in demand in the region), Related Careers (indicating that a post is similar or within the same family of jobs that you've already had, currently have, or are looking for), and Career Jump (indicating an opportunity to move through a career path different than what you're currently looking for).

JOB BOARD Jane All Tools

Search Jobs by Keyword...

Found 1 job posts of 2592 total.

Home Decor Associate/Cashier
COLASANTI FARMS LTD

100% Skills Match **★ This job is in demand.**

2021-09-12 · Full Time · Temporary · Cashiers · Looking for a positive team player who is comfortable working in a fast paced environment. Job duties will include: –

[Go to Job Post](#) [Follow Job Post](#)

All Occupational Categories

All Job Types

All Skill Levels

All Durations

Anywhere in Region

All Tags

All Languages

Sort By Newest First

Show 25 Posts Per Page

[Search Now](#) [Clear](#)

Executive Assistant

Lakeside Produce Inc



2021-09-08 · Full Time · Permanent · Executive assistants · Here at Lakeside Produce we live by 5 core values. Stakeholder Commitment, Customer Focus, Fierce Determination, Striving for Excellence & Being



Legal Assistant/Law Clerk/Paralegal

Dean's Paralegal Services



2021-09-08 · Part Time · Permanent · Legal administrative assistants · Looking to hire an entry-level Law Clerk, Paralegal, or Legal Assistant responsible for providing administrative support to the Paralegal Partner.



You can also select the “View Skill Breakdown” button to see how your skills match with what the employer is looking for.

WEJOBS PORTAL Jane All Tools

THE CITY OF WINDSOR ONTARIO, CANADA

This portal is brought to you by the City of Windsor.

JANE

- Home
- My Job Leads (14)**
- My Jobs Feed (253)
- My Skills (66)
- My Skill Paths
- My Resumes (2)

FOLLOWING

- Occupations (4)
- Companies (5)
- Industries (3)

MY ACCOUNT

- My Profile
- Logout

My Job Leads

- Hmr Clerk – Part Time, Day**
Loblaw Companies Limited Following
★ This job is in demand.
2021-09-13 · Part Time · Permanent · Store shelf stockers, clerks and order fillers Following · Referred applicants should not apply directly to this role. All referred applicants must first be submitted through Workday by a...
[Go to Job Post](#) [Unfollow Job Post](#) [View Skill Breakdown](#)
- Customer Service Representative**
Dairy Queen Kingsville Following
100% Skills Match **★ This job is in demand.**
2021-09-12 · Part Time · Permanent · Retail salespersons Following · Join our awesome team as we serve Kingsville and our surrounding communities with ice-cream, cakes, and hot food. Weekend availability...
[Go to Job Post](#) [Unfollow Job Post](#) [View Skill Breakdown](#)

The Skill Breakdown also identifies possible knowledge gaps, allowing you to add missing skills, if you do have them, by clicking the plus sign. These are skills that you'll want to include in your resume and in your cover letter (if applicable) when applying to jobs.

[Go to Job Post](#) [Unfollow Job Post](#) [Collapse Skill Breakdown](#)

Legend: █ Post Skills █ Job Posting Skills

Knowledge

7
6
5
4
3
2
1

Tools & Technologies Skills

Knowledge Skills **Tools & Technologies**

Skill Gaps

- Attention to Detail ✔
- communication +
- Interpersonal +
- Interpersonal Skills +
- Memos +
- Time Constraints +
- Verbal Communication Skills +

OTHER OPTIONS IN MY ACCOUNT

After you've followed jobs, occupations, companies, and industries and also added in skills, there are other options to explore in your account.

MY RESUMES

To create a resume, select My Resumes from the left side menu and click the "New Resume" button. This will bring you to the [Resume Builder](#) where you can input your various skills, work experience, education, and more. There are nine resume templates to choose from. We will further explore this in a later tutorial.

WEJOBS PORTAL Jane All Tools

My Resumes

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- Home
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FOLLOWING

- Occupations (4)
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- Industries (3)

MY ACCOUNT

- My Profile
- Logout

New Resume

Jane - Retail
Mar 2, 2021 - 4:13:04 PM [Duplicate] [Delete]

Jane - Customs Broker
Mar 3, 2021 - 11:05:47 AM [Duplicate] [Delete]

Set as Primary Save & Preview Preview/Download Resume

Title *
Resume 2021

Templates Profile Skills Work Experience Volunteer Experience Education & Training Awards Additional Languages References

Customize

Templates

- Template 1
- Template 2
- Template 3
- Template 4
- Template 5
- Template 6

DWIGHT K. SCHRUTE III
PAPER SALESMAN
dkschrute@bncfarms.com • (313) 555-1212 • Scitwan, PA

EXPERIENCE

Dealer Millsie
Regional Manager
Scitwan, PA
Mar 2011 Present

- Maintained the highest sales average, despite the weak economy and industry product.
- Managed, inspired, and protected the Scitwan branch from criminals and thieves.
- Led the office to obtain measurable success and glory.

Dealer Millsie
Assistant to the Regional Manager (Reassignment of Responsibilities)
Scitwan, PA
Mar 2008 (Mar 2011)

- Closed more sales with revenues totaling more profit than any other employee (past, present, and future) (company).
- Served as self-appointed initiator of The Sales Initiative and procedures manual.
- Installed "Salesforce" reward system, measurably raising office morale.

Staples
Sales Associate
Scitwan, PA
Mar 2008 (Mar 2008)

- Became the top salesman of the store within a six-month timeframe.
- Made a record high sales figure despite having no customer base.
- Provided extraordinary and exceptional customer service to the masses.

Dealer Millsie
Assistant to the Regional Manager
Scitwan, PA
Mar 2005 (Mar 2008)

- Acted as Regional Manager's eyes, ears, and right hand, overseeing and reporting on employee conduct, productivity, and attendance issues.
- Provided services to the office such as manual arts and surveillance.
- Introduced new laser paper from over the market, often closing eight seven sales of newly released products.

SKILLS

Table: Handwriting, Alpha Male, Jackhammer, Mercedes, Invariable
Talents: Karate (Purple Belt), Jujitsu, Waterfall Training, Table Making

VOLUNTEER EXPERIENCE

Salvino Farms (Red and Breakfast)
Head Farmer
Mar 2000 (Mar 2011)

A beautiful court that provides fun activities like tablemaking and mattress making.

Dwight Schrote's Cyn for Maestros
Aug 2011 (Oct 2011)

JANE SMITH

1

FOLLOWING

Under the Following heading in the left side menu, you can select to view the [Occupations](#), [Companies](#), and [Industries](#) you have selected to follow, which was demonstrated earlier in this tutorial.

WEJOBS PORTAL Jane All Tools

THE CITY OF WINDSOR
ONTARIO, CANADA

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- Jobs Map**
Find jobs, employment services, child care, transportation options and more near you.
- Resume Builder**
Create a professional quality resume quickly and easily.
- Career Explorer**
Find career paths and jobs related to your current experience.
- Occupation Library**
Learn more about different occupations, including regional demand and salary expectations.
- Industry Library**
Learn more about different industries, and identify regional industry participants.