

CAREER PROFILES

Store Shelf Stockers, Clerks, and Order Fillers:

Store shelf stockers, clerks, and order fillers pack customers' purchases, price items, stock shelves with merchandise, and fill mail and telephone orders.

Wage/Salary Information:

\$24,609.86 is the median annual salary found in local job-postings.

\$14.00/hour is the median wage reported locally.

Commonly Listed Skills in Job Postings:

- Detail oriented
- Teamwork
- Oral and written communication
- Work independently
- Self-motivated
- Customer service oriented
- Cleaning
- Organizational skills
- Problem solving
- Adaptability
- Management
- Time management
- Leadership
- Sales
- Unpacking
- Decision making

Job Duties:

Store shelf stockers, clerks, and order fillers perform some or all of the following duties:

- Bag, box or parcel purchases for customers or for shipment or delivery to customers.
- Carry customers' purchases to parking lot and pack in vehicles.
- Unpack products received by store and count, weigh or sort items.
- Use barcode scanning equipment to record incoming stock, verify pricing and maintain computerized stock inventory.
- Price items using stamp or stickers according to price list.
- Attach protective devices to products to protect against shoplifting.

- Stock shelves and display areas and keep stock clean and in order.
- Fill mail orders from warehouse stock.
- Obtain articles for customers from shelf or stockroom.
- Direct customers to location of articles sought.
- May sweep aisles, dust display racks and perform other general cleaning duties.
- May operate cash register and computer for electronic commerce transactions.
- May order stock.

Working Conditions:

Work takes place in a controlled store environment but there may be temperature fluctuations in areas such as freezers or bakeries.

Workers may be exposed to various outdoor weather conditions when carrying groceries to customers' vehicles.

Career Pathways:

Store shelf stockers, clerks, and order fillers are employed in retail establishments, such as grocery, hardware and department stores, and in warehouses. Below are potential career pathways for store shelf stockers, clerks, and order fillers:

- Bag clerk
- Grocery clerk
- Grocery packer
- Order filler – retail
- Price clerk – retail
- Produce clerk
- Shelf stocker – retail
- Supermarket clerk

Check out more possible career pathways on [WEexplore](#).

Education and Training Pathways:

There is currently no formal training program for this career. Employers may provide on the job training to teach the skills and competencies needed for the job.

***Disclaimer:** The educational institution reserves the right to change information without notice, and may result in discrepancies between their information and the information presented above. If any errors are found, please report them to info@workforcewindsorsex.com.*