

## Welcome to Hot Jobs!

This is the fourth of ten bulletins that discuss entry level positions within the

promising sectors of Windsor-Essex. An **entry level job** is a position that does not require post-secondary education. A **promising sector** is a sector that will be growing in the next 3-5 years and therefore likely to create new jobs.

Use these bulletins as a tool to explore your future career options. An entry level position will give you experience and help you determine whether or not you'd like to pursue future training and education in that sector.

Manufacturing

Agriculture

Renewable Energy

Construction

Professional Services

Education

Entrepreneurship

Creative Industries

Tourism and Hospitality

Health Sciences

If you've grown up in Windsor-Essex you are probably familiar with this sector, still, you may not be aware of the large-scale world-class operations that exist locally. In addition to the automotive industry, the sector also includes food and beverage, aerospace and advanced manufacturing. Robotics and new technologies assist in the production of high quality goods that are shipped around the world.

*Read on to find out how Jason Brown discovered his love for manufacturing.*



**31,400 people were working in the Manufacturing Sector in the Windsor Census Metropolitan Area as of 2011.**

Source: Statistics Canada. Table 282-0112 - Labour force survey estimates (LFS), 2012.

# What the Employers Say:

## What are the Entry Level Positions?

- Millwright
- Machine Operator (CNC)
- Electrician
- Plumber
- General Labour Pool
- Manual Machinist
- Welder
- System Assembler and Integrator

\* Entry level positions are through an apprenticeship

## What are Employers Looking For?

Someone who...

- Has the required technical skills
- Has problem-solving abilities
- Can manage projects
- Is assertive
- Can work independently and in a group
- Has communication skills
- Is motivated and has a good attitude
- Works well with their hands
- Is reliable
- Has field experience (OYAP, Co-op)
- Goes the extra mile
- Takes initiative

## Where Do I Start?

- Talk to an Ontario Youth Apprenticeship Program (OYAP) teacher and start working on your apprenticeship
- Take a co-op placement
- Research what opportunities are available locally and check out [www.oyap.com](http://www.oyap.com)

There are **930** businesses in the manufacturing sector in Windsor-Essex.

*Source: Statistics Canada, Canadian Business Patterns, June 2012*

# Take it from us...

*Meet Jason Brown and Jamie Mattall. They are both part of the "Earn While You Learn" program offered through Valiant. Read their stories to learn about their career journey.*

### *Jason Brown:*

#### **What made you decide to start this program?**

When I finished high school I worked at a motorcycle shop for five years. It was there that I heard about this program through word of mouth. I am currently at St. Clair working on the apprenticeship part of the program.

**What do you like most about being in manufacturing?**

Getting to make something from nothing.

**What future goals do you have?**

I hope to get as many certificates as I can and help out new students who enter the program.

**What advice do you have for people who want to become manufacturers?**

If you have the motivation to do it you'll succeed. It's really not a dying trade like everyone says it is. It has evolved to include forest product and food manufacturing.



**Jamie Mattall:**

**What process did you take to get to where you are today?**

I've always worked in factories. When I found out about the "Earn While You Learn" program I thought I would send in my resume. When I first started it was a bit nerve-wracking as I was the only girl in the program.

**What skills have you found to be important in your work?**

You need to have a willingness to learn. You also need math skills. I wasn't good at math in high school, but the math we're learning is relevant and I find it easier to understand.

**What are your future goals?**

I'd like to get my seal (certification) to be a machinist. In January I reached my required 46 weeks for the program. Following that I began do the apprenticeship portion of the program.

**What challenges have you faced?**

Being the only girl I had to work to prove myself and be taken seriously.

**What advice do you have for people who are hoping to enter manufacturing?**

Be open-minded about different programs.

*Meet Terry Jeffery. Terry's story demonstrates the great services and service providers that are available in our area. Terry took part in the Targeted Initiative for Older Workers through The City of Windsor's Employment Ontario services. Read Terry's interview to learn more about how this program helped him get a job that he loves!*

**Where do you currently work?**

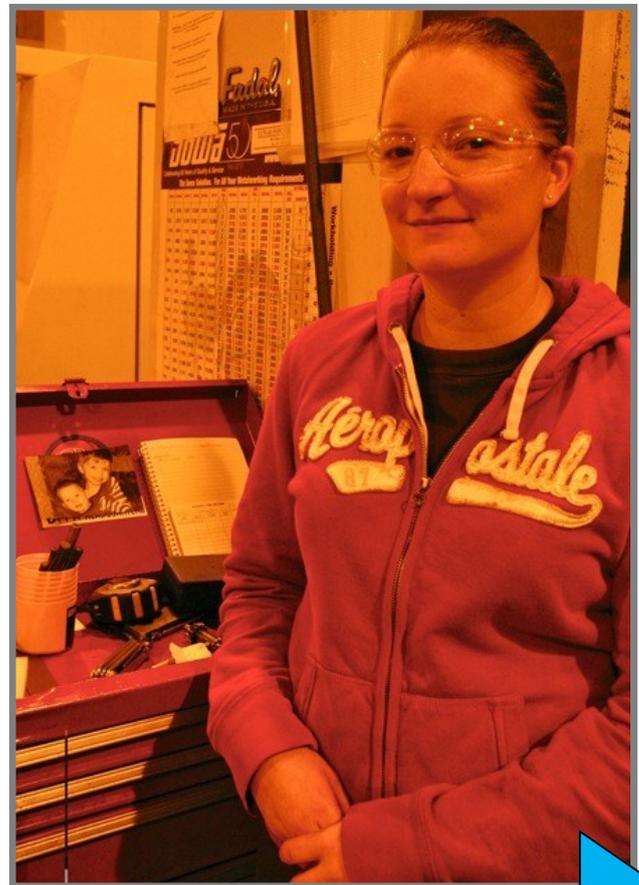
I work for the Premier Aviation Overhaul Centre as a structural engineer.

**What process did you take to get this job?**

I went to an open house put on by the City of Windsor's Employment and Social Services Department. I learned that there are programs that give companies incentives for hiring people. My counselor looked at my resume and thought I would be a good match for Premier Aviation as I have 18 years of experience as an aircraft structures maintenance technician.

**What strengths must a person have to succeed at your job?**

You must be able to communicate effectively to other members on your team. You need to be able to do the mechanical aspect of the job, but there is also paper work that needs to be completed. This is because if we do something wrong in our job it could result in the death of 200-300 people. Knowledge of aircraft sheet metal and the assembly of aircraft parts is important. You need to have patience, be able to read blueprints, have knowledge of aircrafts and be able to handle stress well. If students are interested in this field they can begin by looking into aviation schools and researching aviation careers.



Turn the page to learn about Employment Ontario Service providers who can assist you in your job search.



## Employment Ontario Employment Service Network

Employment Ontario helps Ontarians find work. The service network includes the following locations that provide resources – such as information about who's hiring in your community – as well as personalized advice and services to help people assess their skills and experience, find work and start on the path to skills training.

Employers can contact the Employment Ontario Service Network to find people with skills ready to work.

Check out these locations near you!

**Windsor**      **Belle River**  
**Kingsville**   **Amherstburg**  
**Leamington**   **Essex**

### City of Windsor Employment and Training Services

[www.etsforsuccess.ca](http://www.etsforsuccess.ca)

**400 City Hall Square  
East, 1st floor  
Windsor, ON, N9A 7K6  
519-977-6444**

### New Canadians' Centre of Excellence Inc.

[www.nceinc.org](http://www.nceinc.org)

**660 Ouellette Ave., 2nd floor  
Windsor, ON, N9A 1C1  
519-258-4076**

**24 Oak St. E., Unit 7  
Leamington, ON, N8H 2C2  
519-326-6224**

### South Essex Community Council

[www.secc.on.ca](http://www.secc.on.ca)

**215 Talbot Street East  
Leamington, ON, N8H 3X5  
519-326-1873**

**30 Main St. East  
Kingsville, ON N9Y 1A2  
519-733-5784**

**Essex Community Services  
35 Victoria Avenue, Unit 7  
Essex, ON, N8M 1M4  
Contact Leamington or  
Kingsville for appointment**

### Collège Boréal Employment Options Emploi

[www.employmentoptionsemploi.ca](http://www.employmentoptionsemploi.ca)

**7515 Forest Glade Dr.  
Windsor, ON, N8T 3P5  
519-988-1766**

**75 Wyandotte St. West, Unit 6  
Windsor, ON, N9A 5W6  
519-252-1562**

### St. Clair College Employment Centre

[www.stclairemploymentcentre.com](http://www.stclairemploymentcentre.com)

**Roundhouse Centre, Unit 2– 3015  
Howard Ave.  
Windsor, ON, N8X 3Y9  
519-253-4461**

**Self Employment Assistance Office  
(Located at the  
Roundhouse Centre)  
519-972-7705  
[seaoffice@stclaircollege.ca](mailto:seaoffice@stclaircollege.ca)**

**400 Sandwich Street South,  
Unit 1500  
Amherstburg, ON, N9V 3L4  
519-736-2827**

### Unemployed Help Centre

[www.uhc.ca](http://www.uhc.ca)

**6955 Cantelon Drive  
Windsor, ON N8T 3J9  
519-944-4900**

**612 Notre Dame Street, Box 720  
Belle River, ON, N0R 1A0  
519-944-4900**

# EMPLOYMENT ONTARIO

Your job is out there. We'll help you find it.

### Greater Essex County District School Board Employment Assessment Centre

[www.theassessmentcentre.org](http://www.theassessmentcentre.org)

**47 Pearl St. E.  
Kingsville, ON, N9Y 1K3  
519-733-6396**

**1410 Ouellette Ave.  
Windsor, ON, N8X 5B2  
519-971-9698**

**215 Talbot Street East  
Leamington, ON, N8H 3X5  
519-326-0513**

**20 Talbot Street South  
Essex, ON, N8M 1A7  
519-776-8711**

### Self Employment Service

[www.selfemploymentservice.com](http://www.selfemploymentservice.com)

**215 Talbot Street East  
Leamington, Ontario  
N8H 3X5  
519-326-0237**

### Windsor Women Working With Immigrant Women Employment Service Centre

[www.wwwiwiw.org](http://www.wwwiwiw.org)

**500 Ouellette Ave., 3rd Floor  
Windsor, ON, N9A 1B3  
519-973-5588**

### Women's Enterprise Skills Training of Windsor Inc.

[www.westofwindsor.com](http://www.westofwindsor.com)

**201- 647 Ouellette Avenue  
Windsor, ON, N9A 4J4  
519-256-6621**